

**TAI PO HOSPITAL**

INDEPENDENT ASSURANCE REPORT AND INCOME AND EXPENDITURE  
ACCOUNT FOR THE FUND RAISING THROUGH DONATION BOX,  
OCTOPUS CARD READER AND OCTOPUS QR CODES  
FOR THE PERIOD FROM 1 APRIL 2025 TO 31 MARCH 2026

(Public Subscription Permit No. 2025/050/1)

**Chie, Leung & Partners Limited**  
**Certified Public Accountants**

# **TAI PO HOSPITAL**

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## INDEPENDENT PRACTITIONER'S ASSURANCE REPORT

TO THE MANAGEMENT OF  
TAI PO HOSPITAL

("the Permittee")

*Public Subscription Permit No: 2025/050/1*

Pursuant to the conditions stated in the Public Subscription Permit issued by the Social Welfare Department of the Government of the Hong Kong Special Administrative Region ("SWD"), we have been requested to report on the attached income and expenditure account of the Permittee's general charitable fund raising through donation box, Octopus card reader and Octopus QR codes for the period from 1 April 2025 to 31 March 2026. ("the Event").

### **Responsibilities of the Management**

The Management are responsible for preparing the attached income and expenditure account in accordance with the basis of preparation set out in note 2, setting out the gross subscriptions raised from the Event and the expenses incurred in connection with the Event, in order to comply with the conditions stated in the Public Subscription Permit issued by the SWD. This responsibility includes designing, implementing and maintaining internal controls relevant to the preparation and presentation of the income and expenditure account so that it reflects the subscriptions raised and expenses incurred in connection with the Event and is free from material misstatement.

### **Our Independence and Quality Management**

We have complied with the independence and other ethical requirements of the Code of Ethics for Professional Accountants issued by the Hong Kong Institute of Certified Public Accountants ("HKICPA"), which is founded on fundamental principles of integrity, objectivity, professional competence and due care, confidentiality and professional behavior.

The firm applies Hong Kong Standard on Quality Management 1, which requires the firm to design, implement and operate a system of quality management including policies or procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

### **Practitioner's Responsibilities**

Our responsibility is to form a conclusion on the attached income and expenditure account, based on our engagement, and to report our conclusion to you.

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## **INDEPENDENT PRACTITIONER'S ASSURANCE REPORT (Continued)**

### **Practitioner's Responsibilities (Continued)**

We conducted our engagement in accordance with Hong Kong Standard on Assurance Engagements 3000 (Revised), Assurance Engagements Other than Audits or Reviews of Historical Financial Information and with reference to Practice Note 850 (Revised), Reporting on Flag days, General Charitable Fund-raising Activities and Solicitation of Signed Authorisation Forms Covered by Public Subscription Permits issued by the Social Welfare Department issued by the HKICPA. We have planned and performed our work to obtain limited assurance for giving our conclusion below.

The work undertaken in connection with this engagement is less in scope than an audit conducted in accordance with Hong Kong Standards on Auditing and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in an audit. Accordingly, we do not express an audit opinion.

Our engagement included carrying out limited procedures for obtaining sufficient appropriate evidence to be able to draw a conclusion, such as inquiries primarily of persons responsible for financial and accounting matters and other procedures we considered necessary. The procedures performed in a limited assurance engagement vary in nature and timing from, and are less in extent than for, a reasonable assurance engagement. Consequently, the level of assurance obtained in a limited assurance engagement is substantially lower than the assurance that would have been obtained had a reasonable assurance engagement been performed.

### **Inherent Limitations**

Due to the nature of cash receipts and expenses relating to the Event, it was not practicable for us to determine whether the income and expenditure account and the books and records of the Permittee include all transactions relating to the Event. It was impracticable for us to quantify the potential impact of this on the income and expenditure account. Accordingly, our report relates solely to the income and expenditure account prepared from transactions that have been recorded in the Permittee's books and records.

### **Conclusion**

Based on the foregoing, we report that nothing has come to our attention that causes us to believe that the attached income and expenditure account does not reflect, in all material respects, the gross subscriptions raised and the expenses incurred by the Permittee in respect of the Event that have been recorded in its books and records made available to us in accordance with the basis of preparation set out in note 2.

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## INDEPENDENT PRACTITIONER'S ASSURANCE REPORT (Continued)

### Intended Users and Purpose

This report is intended solely for the purpose of assisting the Management to satisfy the conditions stated in the Public Subscription Permit issued by SWD in connection with the Event and is not intended to be, and should not be, used for any other purpose. We agree that a copy of this report may be provided to the Director of Social Welfare without further comment from us.



Chie, Leung & Partners Limited  
Certified Public Accountants

Chie Kwong Wing  
Practising Certificate number P05248

Hong Kong, 22 May 2026

## TAI PO HOSPITAL

### INCOME AND EXPENDITURE ACCOUNT

*For the Fund raising through donation box,  
Octopus card reader and Octopus QR codes  
for the period from 1 April 2025 to 31 March 2026  
Public Subscription Permit Number 2025/050/1*

|                                             | HK\$                  |
|---------------------------------------------|-----------------------|
| Income                                      |                       |
| Donation collected from Donation box        | 740.94                |
| Donation collected from Octopus card reader | 19,560.00             |
| Donation collected from Octopus QR codes    | 927.00                |
|                                             | <hr/> 21,227.94       |
| Deduct: Expenditure                         |                       |
| Octopus commission charges                  | (204.60)              |
|                                             | <hr/>                 |
| SURPLUS                                     | <hr/> <hr/> 21,023.34 |

Approved and authorized for issue by the Management of Tai Po Hospital and is signed on its behalf by: 22 May 2026.



Dr. SIN Ngai Chuen  
Hospital Chief Executive,



Ms. Freda LO  
Cluster General Manager Finance

The attached notes form an integral part of this statement of account.

## TAI PO HOSPITAL

### NOTES TO THE INCOME AND EXPENDITURE ACCOUNT

*For the Fund raising through donation box,  
Octopus card reader and Octopus QR codes  
for the period from 1 April 2025 to 31 March 2026  
Public Subscription Permit Number 2025/050/1*

#### 1. PURPOSE OF THE FUND RAISING ACTIVITIES

The purpose of the fund-raising through donation box, Octopus card reader and Octopus QR codes is for improving the quality of patient care services.

The donation box, Octopus card reader and Octopus QR codes held for the period from 1 April 2025 to 31 March 2026 in Tai Po Hospital, 9 Chuen On Road, Tai Po, New Territories under the Public Subscription Permit Number 2025/050/1 issued by Social Welfare Department.

#### 2. BASIS OF PREPARATION

The principal accounting policies adopted are set out below:

- (a) Donations are brought into account upon receipt of funds.
- (b) Expenditure is recorded on an accrual basis.

#### 3. DONATIONS CREDITED TO THE BANK

|                                                                                   | HK\$             |
|-----------------------------------------------------------------------------------|------------------|
| Excess of income over expenditure                                                 | 21,023.34        |
| Add: Accrued expenditure not yet paid as at 31 March 2026                         | -                |
| Net balance of donations deposited into permittee's bank account by 31 March 2026 | <u>21,023.34</u> |